

## **BOARD OF REPRESENTATIVES REGULAR MEETING AGENDA**

**DATE:** Tuesday, April 15, 2008

**TIME:** 5:30 p.m.

**PLACE:** Westlake Yacht Club

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- 01.** Establish Quorum and Record Time
  - 02.** Approve Minutes - John Blindbury
  - 03.** Special Business of the Day - John Blindbury
  - 04.** Treasurer's, Management, Budget & Finance Report - Kathy Emmons
    - a.** Approval of Annual Audited Financial Report
  - 05.** Homeowners Comments (3 minutes) (Only written comments, limited to one typed page will be included in the minutes)
  - 06. Standing Committee Reports & Motions (3 minutes)**

A. Executive Committee	-John Blindbury
B. Rules, Regulations & Compliance	-Tony Tramonto
C. Training Committee	-Bob Bocchi
D. Legal Affairs, Contracts & Insurance Committee	-Michael Singer
E. Public Relations Committee	-Al Miller
F. Landscape & Long Range Beautification Committee	-Jan Whitney
G. Office Building Committee	-Linda Catlin/Bill Knebel
H. Ecology/Biology Committee	-Warren Wegerer
I. Quagga Mussel Task Force Committee	-Bud Fish
  - 07. Unfinished Business**
  - 08. New Business**
  - 09. Plan next meeting's Unfinished or New Business**
  - 10. Adjournment**

**Over**

## **THESE ROBERT'S RULES GOVERN OUR MEETINGS.**

- 1.** This meeting is scheduled for 5:30 p.m. to 7:30 p.m.
- 2.** The committee reports are **limited to three minutes**. Longer reports must be typed and submitted in advance to go out with the meeting packets. Only by permission of the President may the reports be lengthened. **No cross-talk** will be allowed, especially during the question period after any report.
- 3.** Motions are not part of a committee report. Debate may be held only after a motion has been made and seconded. The bringer of the motion presents the motion and its justification. Then, if debate has not been closed by  $2/3$  vote, the bringer of the motion may conclude debate by summarizing the issues.
- 4.** So that all representatives have time, debate is limited to one minute each except that the President may allow one additional minute. No cross-talk is allowed. Simply address the chair.
- 5.** So that all representatives may concentrate on the subject at hand and not interrupt the proceedings, at the discretion of the President, a ten minute coffee break will start at 8:00 p. m.
- 6.** When a motion has been presented by a committee representative, the President will conduct the meeting and the debate, not the committee representative.
- 7.** Every Board Member has a right to be heard and must not be attacked, for their opinions. Voice your own opinion and the logical reasons why you support or oppose a motion.
- 8.** It is important that all questions, arguments & discussions be related to the motion on the floor. The President has the obligation to interrupt a speaker who strays from the topic.