

BOARD OF REPRESENTATIVES REGULAR MEETING AGENDA

DATE: Tuesday, February 19, 2008

TIME: 5:30 p.m.

PLACE: Westlake Yacht Club

-
- 01.** Establish Quorum and Record Time
 - 02.** Approve Minutes - John Blindbury
 - 03.** Special Business of the Day - John Blindbury
 - 04.** Treasurer's, Management, Budget & Finance Report - Kathy Emmons
 - 05.** Homeowners Comments (3 minutes) (Only written comments, limited to one typed page will be included in the minutes)

 - 06. Standing Committee Reports & Motions (3 minutes)**
 - A. Executive Committee -John Blindbury
 - B. Rules, Regulations & Compliance -Tony Tramonto
 - C. Training Committee -Bob Bocchi
 - D. Legal Affairs, Contracts & Insurance Committee -Michael Singer
 - E. Public Relations Committee -Al Miller
 - F. Landscape & Long Range Beautification Committee -Jan Whitney
 - G. Office Building Committee -Linda Catlin/Bill Knebel
 - H. Ecology/Biology Committee -Warren Wegerer

 - 07. Unfinished Business**

 - 08. New Business**

 - 09. Plan next meeting's Unfinished or New Business**

 - 10. Adjournment**

Over

THESE ROBERT'S RULES GOVERN OUR MEETINGS.

- 1.** This meeting is scheduled for 5:30 p.m. to 7:30 p.m.
- 2.** The committee reports are **limited to three minutes**. Longer reports must be typed and submitted in advance to go out with the meeting packets. Only by permission of the President may the reports be lengthened. **No cross-talk** will be allowed, especially during the question period after any report.
- 3.** Motions are not part of a committee report. Debate may be held only after a motion has been made and seconded. The bringer of the motion presents the motion and its justification. Then, if debate has not been closed by 2/3 vote, the bringer of the motion may conclude debate by summarizing the issues.
- 4.** So that all representatives have time, debate is limited to one minute each except that the President may allow one additional minute. No cross-talk is allowed. Simply address the chair.
- 5.** So that all representatives may concentrate on the subject at hand and not interrupt the proceedings, at the discretion of the President, a ten minute coffee break will start at 8:00 p. m.
- 6.** When a motion has been presented by a committee representative, the President will conduct the meeting and the debate, not the committee representative.
- 7.** Every Board Member has a right to be heard and must not be attacked, for their opinions. Voice your own opinion and the logical reasons why you support or oppose a motion.
- 8.** It is important that all questions, arguments & discussions be related to the motion on the floor. The President has the obligation to interrupt a speaker who strays from the topic.

